

## TRANSITIONAL CASE MANAGEMENT

Research has shown that many of the hospital readmissions, which occur within 30 days of discharge, are preventable. Effective care transitions are an essential part of a quality healthcare system. The goal of transitional case management is to facilitate a smooth, successful transition or care "handover" from the hospital/TFC/group home setting back to the home. The case manager serves as a central coordinator across all settings, and with the other providers who are involved. The case manager will assist in facilitating the inpatient/residential discharge plan. The case manager will provide advocacy/linkage/referral/monitoring to physicians/medication services, counseling services, and rehabilitation; and/or other support services to help ensure a seamless transition from inpatient/residential to outpatient services.

### Transitioning from institutions to the community:

1. Individuals may be considered to be transitioning to the community during the last 60 consecutive days of a

covered, long-term, institutional stay that is 180 consecutive days or longer in duration.

2. For a covered, short term, institutional stay of less than 180 consecutive days, individuals may be considered to be transitioning to the community during the last 14 days before discharge.
3. These time requirements are to distinguish case management services that are not within the scope of the institution's discharge planning activities from case management required for transitioning individuals with complex, chronic, medical needs to the community.
4. Exception/Exclusion: Individuals ages 22 to 64 who reside in an institution for mental diseases (IMD) or individuals who are inmates of public institutions. There is no FFP available for services provided to individuals under age 65 who are patients in an institution for mental

diseases unless they are under age 22 and are receiving inpatient psychiatric services (42 CFR 435.1008).

### Prior authorization process for transitional case management:

1. A request for PG041 is submitted via CareConnection for transitional case management.
2. Length of the authorization: 60 calendar days if the stay is 180 consecutive days or longer; 14 days if the stay is less than 180 consecutive days.
3. If there is an existing prior authorization for the provider who is receiving the transitional case management, it will be end dated.
4. Once the member is discharged from the inpatient/residential level of care, APS will issue an automatic step-down/

(Continued page 2)

### POINTS OF INTEREST

- ◆ [www.SoonerPro.com](http://www.SoonerPro.com) is the APS informational website for Oklahoma behavioral health providers.
- ◆ No consumer PHI (Personal Health Information) should ever be placed on this site.
- ◆ "Subscribe" to receive e-mails, updates and other important information. Find the link on the SoonerPro homepage in the upper right hand corner.
- ◆ The CALOCUS Assessor list is posted under the CALOCUS Manual link.

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**TO ALL THE TEAMS  
AND FANS AT  
TULSA, OSU  
AND OU  
CONGRATULATIONS  
ON YOUR BOWL  
GAME VICTORIES!**

**SCHWEET!**



## TRANSITIONAL CASE MANAGEMENT (CONTINUED FROM PAGE 1)

- aftercare procedure code group PG014 whenever clinically appropriate.
- The transitional case management authorization is ended to correspond with the hospital/TFC/Group Home discharge date.
  - The denied claim needs to be sent to Provider Services, PO Box 18506, OKC, OK 73154. The provider will need to attach the HCA 17 claim inquiry response form to the claim, and any other applicable documents required. This form gives us specific details about why they are sending the claims in for special processing.
  - The HCA 17 form can be found on the OHCA website under the forms section. In the Inquiry section on this form, the provider should indicate that this is "transitional case management while the member was in an IMD, please special process."

### Claims submission process for PG041:

- When the provider files the claim, they will receive a denial due to the institutions for men-

## PROTECTING YOUR CLINICAL RECORDS

As if you don't have enough to keep track of these days, here is one small item with a large impact for behavioral health organizations that you don't want to forget.

If you have an employee or contract worker who has resigned, was laid off, fired or otherwise terminated and will no longer be using APS CareConnection or your EDI vendor for delivery of behavioral health services for your agency or practice, please complete an APS CareConnection User Termination form for that individual. Fax the form to APS at 800-762-1639 at your earliest convenience.

Many providers do not real-

ize that former employees will continue to have access to their employers' CareConnection records until a termination form is completed and sent to APS for deactivation of their User ID. You do not have to have the former employee's User ID or password to complete the form.

Upon receipt of your termination request, APS will "deactivate" that employee from your organization's CareConnection roster so he/she can no longer access your organization's consumer records.

Please make sure each employee/contractor has his/her own, individual User ID. If your agency has one person with a User ID

that is currently shared with other CareConnection users in the same organization, this is asking for trouble. Each user needs his/her own User ID.

You can find the user termination form on our SoonerPro website at [www.soonerpro.com](http://www.soonerpro.com). Once on the site, click on the "Resources" link; then on the next screen, click on "CareConnection" forms. Complete one form per employee you wish to "deactivate."

If you want a copy of your agency's CareConnection roster, please contact Kathy Dalle at [kdalle@apshealthcare.com](mailto:kdalle@apshealthcare.com) for more information.



### HIPAA Reminders:

- **Never share passwords!**
- **Keep passwords in a secure place.**

## ZARROW SYMPOSIUM CALL FOR PRESENTERS

Zarrow Symposium is requesting proposals for their upcoming event scheduled for Sept. 22-23, 2011.

Please e-mail proposals to [klaplante@mhat.org](mailto:klaplante@mhat.org) or mail Karen LaPlante, Mental Health Association in Tulsa, 1870 S. Boulder, Tulsa, OK 74119 no later than April 8, 2011.

Applicants whose presentations are selected will be notified after June 1, 2011.

For more information, call (918) 585-1213.

## PARKSIDE HOSPITAL OFFERS CONTINUING EDUCATION OPPORTUNITIES

### Feb. 25

Parkside Psychiatric Hospital and Clinic in Tulsa will sponsor a presentation by Stephen Grissom, Ph.D., titled, "Collaborative Assessment and Management of Suicidality". The presentation will address the six core constructs in suicidality; advantages of treating suicidality as the central problem rather than a symptom of another problem; construction of detailed documentation of risk, a crisis response plan and progress.

Pre-registration is required. To register visit

[www.parksideinc.org](http://www.parksideinc.org); click on the "Continuing Education" link on the homepage.

Registration closes Feb. 21.

### May 20

Please save the date for a presentation by Donald Meichenbaum, Ph.D., one of the founders of cognitive behavior therapy. He was voted one of the ten most influential psychotherapists of the century. The Research Director of the Melissa Institute for Violence Prevention and Treatment of Victims, Dr. Meichenbaum is also a Distinguished Professor Emeritus



There are no OHCA  
reimbursable  
outpatient behavioral  
health services  
available to nursing  
home residents.

at the University of Waterloo, Ontario, Canada.

For more information on either event, contact Eric Sachau at (918) 588-8826 or [esachau@parksideinc.org](mailto:esachau@parksideinc.org)

## GET CONNECTED - VISIT THE OHCA BEHAVIORAL HEALTH ADVISORY COUNCIL MEETINGS

Ever heard of the OHCA Behavioral Health Advisory Council? You may not be aware the OHCA Behavioral Health Advisory Council meets quarterly in Oklahoma City at OHCA in Shepherd Mall. Meetings are open to providers, consumers and other stakeholders.

The mission statement of the Council gives a clear picture of the purpose and direction of the Council as follows: The OHCA Behavioral Health Advisory Council was founded to facilitate

communication between OHCA consumers, providers and other stakeholders. The mission of the Council is to provide input to the OHCA and designated agents regarding behavioral health care within Oklahoma's Medicaid programs. The Council's priority is to foster communication, understanding and participation from the stakeholders and to recommend policy changes to OHCA leadership. In order to facilitate participation and recommendations, the OHCA staff and designated

agents will provide education, and information regarding the current Oklahoma Medicaid program, federal policy and other issues relevant to quality service improvement.

The "BHAC" meeting schedule for 2011 includes meetings on January 19; April 13; July 13; and October 12. Meetings begin at 9:30 a.m. and adjourn at 12:30 p.m.

Meetings cover a variety of current and informative topics of interest to providers and consumers.

More details about meeting times, locations and specific agendas can be found on the Oklahoma Health Care Authority website <http://www.okhca.org>; under "About Us"; then click on "Boards and Committees."



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*Happy Valentine's Day!*



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# UPCOMING TRAININGS AND EVENTS

**Feb. 10**

An Ounce of Prevention: Mental Health Ethics and the Law  
Tulsa, OK  
express.CrossCountry Education.com  
Use express number 107240

**Feb. 11**

An Ounce of Prevention: Mental Health Ethics and the Law  
Oklahoma City, OK  
express.CrossCountry Education.com  
Use express number 107240

**Feb. 15-16**

Correct Administration and Application of the Addiction Severity Index (ASI)  
Tulsa Technology Center, Peoria Campus, Council Oak Room, 3850 N. Peoria Avenue, Tulsa, OK  
Phone: (405) 828-2000

**Feb. 25**

Collaborative Assessment and Management of Suicidality by Stephen Grissom, Ph.D.  
Parkside Psychiatric Hospital and Clinic  
Tulsa, OK (See page 3.)

**March 3-5**

Pre-Conference and Mid-Winter Conference

Oklahoma Counseling Association

National Center for Employee Development  
Norman, OK

For more information, visit [www.oklahomacounseling.org](http://www.oklahomacounseling.org)

**March 4**

Fourth Annual Statewide Conference on Problem Gambling - Research, Prevention and Treatment: New Trends and the State of Gambling in Oklahoma

Chickasaw Training Center  
400 NW 32nd St.  
Hwy. 37, Newcastle, OK

For more information, call (405) 522-8300.

**March 7-8**

Correct Administration and Application of the Addiction Severity Index (ASI)

ODMHSAS Training Center, Shepherd Mall, Suite 1F, 2401 NW 23rd St., Oklahoma City

Phone: (405) 522-8300

**March 23-24**

26th Annual Minority Aging in Oklahoma Conference: "Sailing Through the Waves of Change."

Southern Hills Marriott  
Tulsa, OK

For registration informa-

tion, call Brandi Atkinson at NODA AAA (800)-749-1149.

**Save the Date**

**March 27-29**

National Association of Social Workers State Annual Conference

For more information, visit <http://naswok.org>

**Save the Date**

**Apr. 7-8**

Fourth Annual Collaborative Behavioral Health Provider Training

Embassy Suites Hotel and Conference Center  
2501 Conference Drive  
Norman, OK

More information coming soon on SoonerPro.

**Apr. 18-19**

Correct Administration and Application of the Addiction Severity Index (ASI)

ODMHSAS Training Center  
Shepherd Mall, Suite 1F,  
2401 NW 23rd St.  
Oklahoma City

Phone: (405) 522-8300